

Process monitoring framework

This process monitoring framework could be used to help assess the process of embedding best practice and a [human rights based approach](#) into pieces of participation and engagement work. The principles below are based on this approach and learning from work with autistic people and people with learning disabilities.

Principle	Indicator	Example indicator	What we are doing well	What we could improve
Participation	Participation is active, free and meaningful, and attention has been paid to issues of accessibility, including access to information in a form and a language which can be understood.	All project materials are provided in Easy Read and audio versions are also offered		
Accountability	Monitoring is in place of how people's rights are being affected as well as remedies if things go wrong.	Feedback log is kept up to date and a report given regularly to the project team		
Non-discrimination and equality	All forms of discrimination are prohibited, prevented and eliminated.	There is a wide range of people with lived experience taking part		

	People who face the biggest barriers to realising their rights are prioritised.			
Empowerment	People understand their rights and are supported to participate.	Role are agreed at the start and referred back to regularly		
Legality	The participatory approaches are grounded in the legal rights set out in domestic and international laws.	The scope of the work refers to the relevant legal framework		
Safety	Efforts are made to build trust and help people to feel as safe as possible.	Opportunities to access support are easy to access		
Transparency	Decisions are made transparently.	All questions are answered as quickly and clearly as possible		